

HSE ADVISOR

JOB PACK

Support and guidance for candidates

Gardline

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WELCOME TO GARDLINE



Dear applicant

Thank you for your interest in the HSE Advisor role at Gardline Limited. We are looking for an HSE Advisor to join our team to provide proactive support to all levels of the business on matters of Health, Safety and the Environment.

The primary aim of the HSE Advisor is to continually ensure the health and safety of Gardline employees, contractors and visitors and to minimise the impact the Company has on the environment. The HSE Advisor will strive to meet the company's goal of 'zero harm to people and the environment' through repeated meetings, and where possible exceeding, the health, safety and environmental obligations and standards we set.

Gardline Limited values diversity and is committed to creating an inclusive workplace where everyone can thrive. We welcome applications from individuals of all backgrounds and experiences.

For more detailed information about the role and the application process, please refer to the accompanying documents. Should you have any questions about the position, feel free to reach out to our Recruitment Team at recruitment@gardline.com.

If you are interested in working for us and believe that this job suits you, I encourage you to apply.

Best regards,

Alex Southgate
Head of HR

MV OCEAN RESOLUTION

WHO WE ARE
OUR MISSION

Everything we do is shaped by our vision and mission. From the people we recruit to the solutions and services we develop, we constantly strive for excellence, with industry leading, problem solving through offshore data-driven insight. By providing high quality data and expert analysis, we lay the foundations for efficient progress and sustainable growth.

We empower our energy clients through our marine surveys, with integrity, excellence and innovation; the keys to our success. You'll find such qualities in our people, our environment and our policies and practices. It's the way we encourage our staff to think, speak and behave. Above and below sea level, Gardline performs second to none in both worlds.

Our vision

The importance of in-depth marine survey will continue to grow, especially due to the challenges of a transforming energy sector.

Our mission

Gardline empowers the transforming energy sector by providing second to none marine surveying.

Our future

With intelligent solutions, smart project control and in-house developed technologies, we work with our clients to deliver a cleaner, safer environment for tomorrow. Above and below sea level, Gardline performs second to none in both worlds.

WHO WE ARE

OUR VALUES

Our Values: Setting the tone for ‘how we do things around here’

Safety
Our people and their safety is the core of our success. Safety is the top priority in everything we do. Our behavioural safety program NINA targets No Injuries No Accidents to safeguard our colleagues and suppliers.

Responsibleness
We are committed to conduct our business with integrity, honesty and fairness. Integrity is a prerequisite for success and an important cornerstone of our reputation. The impact of our activities on society and the environment is a key element in the way we conduct our day-to-day business.

Professionalism
We strive to achieve the best results for the job without making promises we cannot deliver. With our expertise and experience in project management, operations and risk management we seek to deliver our projects safely, on time and within budget.

Entrepreneurship
We offer innovative, competitive and sustainable solutions for our clients. With our strong business sense, we are forward thinking, exploring new ideas and opportunities. We take pride in creating new horizons.

Teamwork
By working together we create new horizons. We approach our complex and specialist work with a collective mindset and the objective to excel. Collaboration within teams and cooperating with clients, suppliers and other stakeholders allows us to get the job done.

OUR PARENT COMPANY

BOSKALIS

A leading global dredging and offshore contractor and maritime services provider, Boskalis offer a unique combination of experts, vessels and activities. With their origins in the Netherlands, Boskalis have been operating for over 100 years. Today they create new horizons for their stakeholders in the ports, offshore energy, maritime and inland infrastructure markets. Boskalis acquired Gardline in 2018 and since then have been instrumental in the development, improvement and success of the business. We work closely with our counterparts in Papendrecht across the business. If you would like to find out more about Boskalis, visit www.boskalis.com.

BOKA VANGUARD

ORGANISATIONAL ARCHITECTURE

SURVEY

Our Survey Division is responsible for end-to-end survey management, for our fleet of multi-role survey vessels and takes care of our offshore survey and marine crew. They organise crewing and travel needs, procuring supplies for the vessels, mobilisations, data acquisition and project management through to the final deliverable report to the client.

GEOTECHNICAL

Our Geotechnical Division is responsible for end-to-end geotechnical management for our fleet of geotechnical vessels including, taking care of our offshore geotechnical crew, project management, data acquisition and analysis in our onshore laboratory, contributing to the final deliverable report to the client.

ENGINEERING

Our Engineering Division is responsible for ensuring that all our equipment and technology is in good working order, available and on the vessels in good time, ready for our projects. The Workshop and Logistics Departments take the lead on this, whilst our Research and Development Teams work on equipment improvement and innovation. Our Positioning Team work on our navigation systems, ensuring we are in the right place at the right time.

CENTRAL SERVICES

Central Services in Gardline comprises of the business functional needs, such as IT, Finance, HR, SHEQ, Facilities and Legal Departments and are essential in the smooth running of the business both operationally and for our people.

TOP TALENT
OPPORTUNITY

HSE ADVISOR

TEAM: Central Services

REPORTS TO: Head of SHEQ

LOCATION: Onshore. Endeavour House, Admiralty Road, Great Yarmouth, Norfolk, NR30 3NG

DURATION: The position is a full-time, permanent role, 37.5 hours per week.



TOP TALENT
OPPORTUNITY

MAIN DUTIES

Your responsibilities as a HSE Advisor will be:

- Promotion, implementation and monitoring of the HSE culture
- Development of procedures and systems to compliment and improve our current practices
- Implementation of training and coaching for HSE related subjects throughout the company
- Providing management support to the Head of SHEQ
- Providing HSE Support to allocated vessels
- Completing HSE sections of tenders and providing contract reviews for HSE
- Managing shorebased HSE for allocated sites and liaising with safety reps, fire wardens and first aiders
- Working on observation cards to completion for both onshore and offshore sites
- Promoting behavioural safety programme, NINA, throughout the business
- Managing any 3rd party Offshore HSE Advisors on project
- Attending client meetings and conducting HIRAs
- Conducting Incident investigations and reporting
- Conducting in-house training and creating content for presentations

Gardline

TOP TALENT
OPPORTUNITY

PERSONAL SPECIFICATION

You can move ahead as a HSE Advisor if you have;

Required Qualifications and Skills:

- Passion, personal drive and tenacity
- A NEBOSH certificate qualification
- Demonstrable previous experience auditing HSE systems, conducting incident investigations and working in a complex and diverse organisation
- Ability to write clear and concise reports
- Previous experience offshore and TechIOSH are preferred but not essential
- Excellent communication skills at all levels across the business
- Team spirit together with a proactive and collaborative work ethic



HORIZON GEODRILL

WHAT YOU CAN EXPECT HERE

HUMAN EXCELLENCE

Human Excellence is all about creating an environment at Gardline where you feel safe, connected and involved. Where you can work on your talents and bring out the best in yourself. It's about knowing and being able to be yourself, enjoying your work, being distinctive and finding balance in your work. We encourage everyone to constantly work on this and offer you the tools to support you. Human Excellence consists of four focus areas:



Performance & Development



Vitality



Internal Mobility



Diversity & Inclusion

APPLICATION & INTERVIEWS

HOW TO APPLY

Before you apply

Before you apply, please ensure that you have the necessary documentation (if applicable) including:

- Right to work in the UK
- Ability to pass any role specific training requirements

How to apply

Please apply by uploading your CV and Cover Letter to our careers site.



OCEAN ENDEAVOUR

APPLICATION &
INTERVIEWS

YOUR INTERVIEW

Interviews

Should your application reach shortlisting, a member of our Recruitment Team will be in touch to schedule an interview. This will be at either one of our offices in Great Yarmouth or via Microsoft Teams. The interview may last up to 60 minutes with additional interviews scheduled afterwards if necessary.

We have three office locations in Great Yarmouth. Please take note of the location of your interview.

Endeavour House
Admiralty Road
Great Yarmouth
Norfolk
NR30 3NG

Prospect House
Hewett Road
Hewett Park
Great Yarmouth
Norfolk
NR31 0NN

Hewett Park
Hewett Road
Hewett Park
Great Yarmouth
Norfolk
NR31 0NN

APPLICATION &
INTERVIEWS

HELPFUL INFORMATION

Getting You Ready For Interview

To help you do your best at your interview, we have collated some helpful facts about Gardline which might be of help to you.

- Gardline was founded in 1969
- We employ over 500 people both onshore and offshore
- Gardline is a wholly owned subsidiary of Boskalis
- We have a fleet of 12, privately owned survey vessels
- We undertake geophysical, geotechnical and environmental surveys for offshore wind and oil and gas majors all over the world
- We provide marine surveys and data which support the construction of offshore energy assets
- We are known for our experienced staff, dedicated vessels, and state-of-the-art equipment.

GET IN TOUCH

recruitmentgardline.com

Gardline